APPLICANT DETAILS

You should complete this form and attach it to the front of your application

1. Details of the advertised vacancy

Ref. number	Classification	Section/Branch/Division (see vacancy notification)

Date of Advert	Source of Advertisement (eg Gazette, Press, Internet)

2. Personal particulars

Title	Surname	Given Names

Date and Place of Birth / /	Contact Phone Numbers
Australian Citizen Yes/No ***Note: Employees must hold Australian citizenship*** *- (permanent residency status does not meet this criteria) - Please contact the Recruitment Section if you have any queries regarding this matter.*	Work Home ( )…….. ( )……..

PRIVATE ADDRESS (PREFERRED)

3. Employment details – Commonwealth or ACT Government employees only

Employed in the Australian Public Service/Statutory Authority/ACT Government (delete not applicable)
Are you a: ❑ Ongoing/permanent employee ❑ Non-ongoing/temporary Employee

Classification - Actual	Classification - Nominal

AGS Number	Current Department/Agency	Email address:

4. Employment details - other employees

Current Employer
Email address:

May we contact you at work? ❑ Yes ❑ No
Note: Referees may be contacted from the outset of the process.

5. Qualifications (If mandatory)

6. Workplace diversity details

Do you wish to identify yourself as a member of the following groups?

Aboriginal or Torres Strait Islander ❒
Person from non-English speaking background ❒
Person with disability ❒
Do you require special arrangements to be made for an interview ❒Yes ❒No
If yes, a member to the Selection Advisory Committee will contact you for more details.

7. Voluntary Redundancy Packages

Have you accepted a voluntary redundancy Package from an APS Agency or non-APS Commonwealth employer in the last 12 months:
❑ Yes when? ……/……/…….
❑ No

Please note: Data relating to your application will be kept for 12 months from the date of the advertised vacancy.